



**CITY OF WHARTON  
CITY COUNCIL PUBLIC WORKS COMMITTEE  
MEETING**

**Monday, October 14, 2019  
6:00 PM**


***CITY HALL***

**NOTICE OF  
CITY OF WHARTON  
CITY COUNCIL PUBLIC WORKS COMMITTEE MEETING**

Notice is hereby given that a City Council Public Works Committee Meeting will be held on Monday, October 14, 2019 at 6:00 PM at the Wharton City Hall, 120 East Caney Street, Wharton, Texas, at which time the following subjects will be discussed to-wit:

**SEE ATTACHED AGENDA**

Dated this 10<sup>th</sup> day of October 2019.


By:   
Andres Garza, Jr., City Manager

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council Public Works Committee Meeting is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, at City Hall of said City or Town in Wharton, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on October 10, 2019, at 4:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

The Wharton City Hall is wheelchair accessible. Access to the building and special parking is available at the primary entrance. Persons with disabilities, who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (979) 532-4811 Ext. 225 or by FAX (979) 532-0181 at least two (2) days prior to the meeting date. BRAILLE IS NOT AVAILABLE.

Dated this 10<sup>th</sup> day of October 2019.

**CITY OF WHARTON**

By:   
Paula Favors  
City Secretary



**A G E N D A**  
**CITY OF WHARTON**  
**City Council Public Works Committee Meeting**  
**Monday, October 14, 2019**  
**City Hall - 6:00 PM**

**Call to Order.**

**Roll Call.**

**Public Comments.**

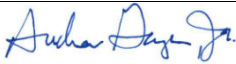
**Review & Consider:**

1. Minutes from the meetings held July 22, 2019 and August 26, 2019.
2. Flood Mitigation Assistance Grant (FMA) Program:
  - A. Resolution: A resolution of the Wharton City Council authorizing the request to apply for the upcoming Flood Mitigation Assistance Grant (FMA) Program and authorizing the Mayor of the City of Wharton to execute all documents related to said submission.
  - B. Resolution: A resolution of the Wharton City Council establishing a Consultant Selection Committee and developing evaluation criteria for the selection of a consulting firm for the upcoming Flood Mitigation Assistance Grant (FMA) Program for application and grant management.
  - C. Resolution: A resolution of the Wharton City Council establishing a Consultant Selection Committee and developing evaluation criteria for the selection of a consulting firm for the upcoming Flood Mitigation Assistance Grant (FMA) Program for engineering services.
3. Pre-Disaster Mitigation Grant (PDM) Program:
  - A. Resolution: A resolution of the Wharton City Council authorizing the request to apply for the upcoming Pre-Disaster Mitigation Grant (PDM) Program and authorizing the Mayor of the City of Wharton to execute all documents related to said submission.
  - B. Resolution: A resolution of the Wharton City Council establishing a Consultant Selection Committee and developing evaluation criteria for the selection of a consulting firm for the upcoming Pre-Disaster Mitigation Grant (PDM) Program for application and grant management.
  - C. Resolution: A resolution of the Wharton City Council establishing a Consultant Selection Committee and developing evaluation criteria for the selection of a consulting firm for the Pre-Disaster Mitigation Grant (PDM) Program for engineering services.

**Adjournment.**

City of Wharton  
120 E. Caney Street  
Wharton, TX 77488

## PUBLIC WORKS COMMITTEE

Meeting Date:	10/14/2019	Agenda Item:	Minutes from the meetings held July 22, 2019 and August 26, 2019.
Attached are a copy of the draft minutes from the meetings held July 22, 2019 and August 26, 2019.			
City Manager: Andres Garza, Jr.		Date: Thursday, October 10, 2019	
Approval: 			
Mayor: Tim Barker			

**MINUTES  
OF  
CITY OF WHARTON  
PUBLIC WORKS COMMITTEE MEETING  
City Hall, 120 East Caney Street, Wharton, Texas  
Monday, July 22, 2019 6:00 p.m.**

City Manager Andres Garza, Jr. declared a meeting of the City Council Public Works Committee duly open for the transaction of business at 6:05 p.m.

Committee Members present: Councilmember Don Mueller, Councilmember Clifford Jackson and Councilmember Terry Freese.

Committee Member absent: None.

Staff Members present: City Manager Andres Garza, Jr., Finance Director Joan Anandel, Assistant to the City Manager Brandi Jimenez, Community Development Director Gwyneth Teves and Public Works Director John Plaia.

Staff Members absent: None.

Visitors present: Mr. Carlos Cotton of Jones & Carter, Mr. James Perez Councilmember Russell Machann and Mayor Tim Barker.

Public comments. There were no public comments.

The first item on the agenda was to review and consider minutes from the meeting held July 8, 2019. Councilmember Don Mueller made a motion to approve the minutes as presented. Councilmember Terry Freese seconded. All voted in favor.

The second item on the agenda was to review and consider Request from Just Do It Now for City assistance in removing debris left from the demolition of C.W. Dawson Elementary. Mr. James Perez stated to the Committee that Just Do It Now had demolished some of their buildings with the help of Team Rubicon. He stated that Team Rubicon had to leave and the debris was left. City Manager stated to the Committee that in the contract with WCA the City has pools that we could use to assist in the debris removal. He stated that to date the City could provide ten to twelve forty yards containers. He stated that as the contract year ends that it could be a possibility to offer more roll offs but that the City would not know how many until closer to the end of the contract date. He stated if there were containers left that he would call another meeting of the Public Works Committee. Public Works Director John Plaia stated that he could assign one employee to fill the containers when the individual is not working on another project. After some discussion, Councilmember Terry Freese made a motion to recommend to the City Council to approve assisting Just Do It Now with ten to twelve forty roll off containers and one person from the City staff to help remove the debris. Councilmember Don Mueller seconded. All voted in favor.

The third item on the agenda was to review and consider Request from Wharton Independent School District for the abandonment of Old Boling Road from Alabama to John Knox Street and a section of North Abell Street from East Ahldag Street to East Belle Avenue. Mr. Carlos Cotton with Jones & Carter stated that he had been working with the District's Engineers on the drainage requirements and closures of Old Boling Road and North Abell Street. Mr. Cotton presented the Committee maps of the drainage and street closures. After some discussion, Councilmember Terry Freese made a motion to recommend to the City the closure of North Abell Street and leave Old Boling Road open. Councilmember Don Mueller seconded. All voted in favor.

The fourth item on the agenda was to review and consider Repairs to the Santa Fe Drainage Outfall. City Manager Andres Garza, Jr. stated to the Committee that an Engineering Contract with Jones & Carter for the repairs to the Santa Fe Drainage Outfall was needed. After some discussion, Councilmember Terry Freese made a motion to recommend to the City Council the approval of the Engineering Contract with Jones & Carter for the repairs to the Santa Fe Drainage Outfall. Councilmember Don Mueller seconded. All voted in favor.

The sixth item on the agenda was to review and consider Update on the 2019 Street Improvement Project. City Manager Andres Garza, Jr. stated the he had talked to Mr. Bradley Loehr of BEFCO Engineering and it was his recommendation to re-bid the FEMA Streets in August. He stated that the City Staff would reach out to FEMA for an extension on the project. After some discussion, no action was taken.

The fifth item on the agenda was adjournment. Councilmember Don Mueller moved to adjourn. Councilmember Terry Freese seconded. All voted in favor. The meeting adjourned at 6:50 p.m.

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Andres Garza, Jr. City Manager

**MINUTES  
OF  
CITY OF WHARTON  
PUBLIC WORKS COMMITTEE MEETING  
City Hall, 120 East Caney Street, Wharton, Texas  
Monday, August 26, 2019 5:00 p.m.**

City Manager Andres Garza, Jr. declared a meeting of the City Council Public Works Committee duly open for the transaction of business at 5:10 p.m.

Committee Members present: Councilmember Don Mueller, Councilmember Clifford Jackson and Councilmember Terry Freese.

Committee Member absent: None.

Staff Members present: City Manager Andres Garza, Jr., Finance Director Joan Anzel, Assistant to the City Manager Brandi Jimenez, Community Development Director Gwyneth Teves, Assistant to the Community Development Director Krystal Hasselmeier, City Secretary Paula Favors, Emergency Management Coordinator Steve Johnson and Public Works Director John Plaia.

Staff Members absent: None.

Visitors present: Councilmember Russell Machann, Mayor Tim Barker, Wes Birdwell-P.E., Halff & Associates, Elston Eckhardt-Eckhardt Consulting, Erin Newberry-HDR, Elaine Verver-HDR, Debbie Cenko, Andy Kirkland, Commissioner Richard Zahn, Eric Scheibe-Scheibe Consulting, Daniel Harris-Scheibe Consulting and Willie Welch.

Public comments. There were no public comments.

The first item on the agenda was to review and consider presentation-Lower Colorado River Basin Phase II-Wharton Flood Risk Management Project by Mr. Wes Birdwell, P.E.-Halff Associates. Mr. Birdwell made his presentation to the Committee. After some discussion, no action was taken.


The second item on the agenda was adjournment. Councilmember Don Mueller moved to adjourn. Councilmember Clifford Jackson seconded. All voted in favor. The meeting adjourned at 6:00 p.m.

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Andres Garza, Jr. City Manager

City of Wharton  
 120 E. Caney Street  
 Wharton, TX 77488

## PUBLIC WORKS COMMITTEE

Meeting Date:	10/14/2019	Agenda Item:	<p>Flood Mitigation Assistance Grant (FMA) Program:</p> <p>A. Resolution: A resolution of the Wharton City Council authorizing the request to apply for the upcoming Flood Mitigation Assistance Grant (FMA) Program and authorizing the Mayor of the City of Wharton to execute all documents related to said submission.</p> <p>B. Resolution: A resolution of the Wharton City Council establishing a Consultant Selection Committee and developing evaluation criteria for the selection of a consulting firm for the upcoming Flood Mitigation Assistance Grant (FMA) Program for application and grant management.</p> <p>C. Resolution: A resolution of the Wharton City Council establishing a Consultant Selection Committee and developing evaluation criteria for the selection of a consulting firm for the upcoming Flood Mitigation Assistance Grant (FMA) Program for engineering services.</p>
<p>On August 26, 2019, FEMA announced the Notice of Funding opportunity for the 2019 Flood Mitigation Assistance (FMA) Program. The application period is open through January 31, 2020. The City Staff is requesting to submit an application.</p>			
City Manager: Andres Garza, Jr.		Date: Thursday, October 10, 2019	
Approval: 			
Mayor: Tim Barker			





# City of Wharton

120 E. Caney • Wharton, TX 77488  
Phone (979) 532-2491 • Fax (979) 532-0181

## MEMORANDUM

**DATE:** October 7, 2019

**FROM:** Gwyneth Teves, Community Development Director

**TO:** Honorable Mayor and City Council

**SUBJECT:** Recommendation to City Council for authorization to apply for the 2019 Flood Mitigation Assistance (FMA) Program

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On August 26, 2019 FEMA announced the Notice of Funding opportunity for the 2019 Flood Mitigation Assistance (FMA) Program. The application period is open through January 31, 2020.

The recommendation at this time is for the City Council to approve the submission of an application to the 2019 FEMA FMA program. If approved, the city staff will begin procurement procedures for the grant management and engineering to develop the application.

If you should have any questions, please contact me at 979-532-2491 ext. 238. Thank You.

**CITY OF WHARTON  
RESOLUTION NO. 2019-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL AUTHORIZING THE REQUEST TO APPLY FOR THE UPCOMING FLOOD MITIGATION ASSISTANCE GRANT (FMA) PROGRAM AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID SUBMISSION.**

**WHEREAS,** The Federal Emergency Management Agency (FEMA) has published a notice of funding availability; and,

**WHEREAS,** The City of Wharton City Council wishes to submit applications to the upcoming Flood Mitigation Assistance Grant (FMA) Program for assistance; and,

**WHEREAS,** The Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute all documents relating to said application.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS:**

**SECTION I.** The Wharton City Council hereby approves for The City of Wharton to apply to the upcoming Flood Mitigation Assistance Grant (FMA) Program.

**SECTION II.** The City designates the Mayor as the person authorized to sign all forms related to the preparation of the application.

**SECTION III.** That this resolution shall become effective immediately upon its passage.

**PASSED, APPROVED, and ADOPTED** this 14<sup>th</sup> day of October 2019.

**CITY OF WHARTON, TEXAS**

**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:**

\_\_\_\_\_  
**PAULA FAVORS**  
City Secretary

**CITY OF WHARTON  
RESOLUTION NO. 2019-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL ESTABLISHING A CONSULTANT SELECTION COMMITTEE AND DEVELOPING EVALUATION CRITERIA FOR THE SELECTION OF A CONSULTING FIRM FOR THE UPCOMING FLOOD MITIGATION ASSISTANCE GRANT (FMA) PROGRAM FOR APPLICATION AND GRANT MANAGEMENT.**

**WHEREAS,** The Wharton City Council wishes to establish a Consultant Selection Committee for the upcoming Flood Mitigation Assistance Grant (FMA) Program and provide recommendations to the entire City Council; and,

**WHEREAS,** The Wharton City Council wishes the Consultant Selection Committee to consist of the City Council Public Works Committee along with the City Manager and Public Works Director; and,

**WHEREAS,** The Wharton City Council wishes for this Committee to exist until a recommendation is forwarded to the entire City Council; and,

**WHEREAS,** The Wharton City Council wishes to establish the criteria of selection of the consulting firm as per Attachment A.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS** as follows:

**Section I.** That the Wharton City Council hereby establishes the City Council Consultant Selection Committee.

**Section II.** That the Wharton City Council Consultant Selection Committee will consist of the City Council Public Works Committee along with the City Manager and Community Development Director.

**Section III.** That the criteria as set forth in Attachment A is hereby approved.

**Section IV.** That this resolution shall become effective immediately upon its passage.

**Passed, Approved, and Adopted** this 14th day of October 2019.

**CITY OF WHARTON, TEXAS**

**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:** \_\_\_\_\_  
**PAULA FAVORS**  
City Secretary

**CITY OF WHARTON  
RESOLUTION NO. 2019-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL ESTABLISHING A CONSULTANT SELECTION COMMITTEE AND DEVELOPING EVALUATION CRITERIA FOR THE SELECTION OF A CONSULTING FIRM FOR THE UPCOMING FLOOD MITIGATION ASSISTANCE GRANT (FMA) PROGRAM FOR ENGINEERING SERVICES.**

**WHEREAS,** The Wharton City Council wishes to establish a Consultant Selection Committee for the upcoming Flood Mitigation Assistance Grant (FMA) Program and provide recommendations to the entire City Council; and,

**WHEREAS,** The Wharton City Council wishes the Consultant Selection Committee to consist of the City Council Public Works Committee along with the City Manager and Public Works Director; and,

**WHEREAS,** The Wharton City Council wishes for this Committee to exist until a recommendation is forwarded to the entire City Council; and,

**WHEREAS,** The Wharton City Council wishes to establish the criteria of selection of the consulting firm as per Attachment A.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS** as follows:

**Section I.** That the Wharton City Council hereby establishes the City Council Consultant Selection Committee.

**Section II.** That the Wharton City Council Consultant Selection Committee will consist of the City Council Public Works Committee along with the City Manager and Public Works Director.

**Section III.** That the criteria as set forth in Attachment A is hereby approved.

**Section IV.** That this resolution shall become effective immediately upon its passage.

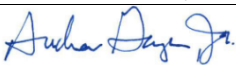
**Passed, Approved, and Adopted** this 14th day of October 2019.

**CITY OF WHARTON, TEXAS**

**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:** \_\_\_\_\_  
**PAULA FAVORS**  
City Secretary

## PUBLIC WORKS COMMITTEE

Meeting Date:	10/14/2019	Agenda Item:	<p>Pre-Disaster Mitigation Grant (PDM) Program:</p> <p style="padding-left: 20px;">A. Resolution: A resolution of the Wharton City Council authorizing the request to apply for the upcoming Pre-Disaster Mitigation Grant (PDM) Program and authorizing the Mayor of the City of Wharton to execute all documents related to said submission.</p> <p style="padding-left: 20px;">B. Resolution: A resolution of the Wharton City Council establishing a Consultant Selection Committee and developing evaluation criteria for the selection of a consulting firm for the upcoming Pre-Disaster Mitigation Grant (PDM) Program for application and grant management.</p> <p style="padding-left: 20px;">C. Resolution: A resolution of the Wharton City Council establishing a Consultant Selection Committee and developing evaluation criteria for the selection of a consulting firm for the Pre-Disaster Mitigation Grant (PDM) Program for engineering services.</p>
<p>On August 26, 2019, FEMA announced the Notice of Funding opportunity for the Pre-Disaster Mitigation (PDM) Program. The application period is open through January 31, 2020. The City Staff is requesting to submit an application.</p>			
City Manager: Andres Garza, Jr.		Date: Thursday, October 10, 2019	
Approval: 			
Mayor: Tim Barker			



# City of Wharton

120 E. Caney • Wharton, TX 77488  
Phone (979) 532-2491 • Fax (979) 532-0181

## MEMORANDUM

**DATE:** October 7, 2019

**FROM:** Gwyneth Teves, Community Development Director

**TO:** Honorable Mayor and City Council

**SUBJECT:** Recommendation to City Council for authorization to apply for the Pre-Disaster Mitigation (PDM) Program

---

On August 26, 2019 FEMA announced the Notice of Funding opportunity for the Pre-Disaster Mitigation (PDM) Program. The application period is open through January 31, 2020.

The recommendation at this time is for the City Council to approve the submission of an application to the FEMA PDM program. If approved, the city staff will begin procurement procedures for the grant management and engineering to develop the application.

If you should have any questions, please contact me at 979-532-2491 ext. 238. Thank You.

**CITY OF WHARTON  
RESOLUTION NO. 2019-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL AUTHORIZING THE REQUEST TO APPLY FOR THE UPCOMING PRE-DISASTER MITIGATION GRANT (PDM) PROGRAM AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID SUBMISSION.**

**WHEREAS,** The Federal Emergency Management Agency (FEMA) has published a notice of funding availability; and,

**WHEREAS,** The City of Wharton City Council wishes to submit applications to the upcoming Pre-Disaster Mitigation Grant (PDM) Program for Pre-Disaster Mitigation assistance; and,

**WHEREAS,** The Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute all documents relating to said application.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS:**

**SECTION I.** The Wharton City Council hereby approves for The City of Wharton to apply to the upcoming Pre-Disaster Mitigation Grant (PDM) Program.

**SECTION II.** The City designates the Mayor as the person authorized to sign all forms related to the preparation of the application.

**SECTION III.** That this resolution shall become effective immediately upon its passage.

**PASSED, APPROVED, and ADOPTED** this 14<sup>th</sup> day of October 2019.

**CITY OF WHARTON, TEXAS**

**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:**

\_\_\_\_\_  
**PAULA FAVORS**  
City Secretary

**CITY OF WHARTON  
RESOLUTION NO. 2019-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL ESTABLISHING A CONSULTANT SELECTION COMMITTEE AND DEVELOPING EVALUATION CRITERIA FOR THE SELECTION OF A CONSULTING FIRM FOR THE UPCOMING PRE-DISASTER MITIGATION GRANT (PDM) PROGRAM FOR APPLICATION AND GRANT MANAGEMENT.**

**WHEREAS,** The Wharton City Council wishes to establish a Consultant Selection Committee for the upcoming Pre-Disaster Mitigation Grant (PDM) Program and provide recommendations to the entire City Council; and,

**WHEREAS,** The Wharton City Council wishes the Consultant Selection Committee to consist of the City Council Public Works Committee along with the City Manager and Public Works Director; and,

**WHEREAS,** The Wharton City Council wishes for this Committee to exist until a recommendation is forwarded to the entire City Council; and,

**WHEREAS,** The Wharton City Council wishes to establish the criteria of selection of the consulting firm as per Attachment A.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS** as follows:

**Section I.** That the Wharton City Council hereby establishes the City Council Consultant Selection Committee.

**Section II.** That the Wharton City Council Consultant Selection Committee will consist of the City Council Public Works Committee along with the City Manager and Community Development Director.

**Section III.** That the criteria as set forth in Attachment A is hereby approved.

**Section IV.** That this resolution shall become effective immediately upon its passage.

**Passed, Approved, and Adopted** this 14th day of October 2019.

**CITY OF WHARTON, TEXAS**

**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:** \_\_\_\_\_  
**PAULA FAVORS**  
City Secretary



**CITY OF WHARTON  
RESOLUTION NO. 2019-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL ESTABLISHING A CONSULTANT SELECTION COMMITTEE AND DEVELOPING EVALUATION CRITERIA FOR THE SELECTION OF A CONSULTING FIRM FOR THE PRE-DISASTER MITIGATION GRANT (PDM) PROGRAM FOR ENGINEERING SERVICES.**

**WHEREAS,** The Wharton City Council wishes to establish a Consultant Selection Committee for the Pre-Disaster Mitigation Grant (PDM) Program and provide recommendations to the entire City Council; and,

**WHEREAS,** The Wharton City Council wishes the Consultant Selection Committee to consist of the City Council Public Works Committee along with the City Manager and Public Works Director; and,

**WHEREAS,** The Wharton City Council wishes for this Committee to exist until a recommendation is forwarded to the entire City Council; and,

**WHEREAS,** The Wharton City Council wishes to establish the criteria of selection of the consulting firm as per Attachment A.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS** as follows:

**Section I.** That the Wharton City Council hereby establishes the City Council Consultant Selection Committee.

**Section II.** That the Wharton City Council Consultant Selection Committee will consist of the City Council Public Works Committee along with the City Manager and Public Works Director.

**Section III.** That the criteria as set forth in Attachment A is hereby approved.

**Section IV.** That this resolution shall become effective immediately upon its passage.

**Passed, Approved, and Adopted** this 14th day of October 2019.

**CITY OF WHARTON, TEXAS**

**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:** \_\_\_\_\_  
**PAULA FAVORS**  
City Secretary